



**AGENDA**

**CITYWIDE SCHOOL BUILDING AND STEWARDSHIP COMMITTEE MEETING**

**REGULAR MEETING**

**Thursday March 10, 2022 – 4:30 PM – Zoom Meeting**

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- I. Call to Order
- II. Approval of Meeting Minutes of February 9, 2022 **FOR ACTION**
- III. Stewardship Report **FOR DISCUSSION**
  - a. Long Term Facilities Study
  - b. School Construction Program
  - c. Capital Improvement Grants
  - d. School Infrastructure Project Planning
  - e. Energy Management and Sustainability
  - f. Indoor Air Quality Program Update
  - g. Building Security
- IV. Other Business
- V. Adjournment

**Next Meeting: Thursday April 14, 2022 at 4:30 PM**

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**ZOOM INFORMATION**

Join Zoom Meeting

<https://us06web.zoom.us/j/86013446343?pwd=Rmtd2l6VksJSmhIUvk0Q2I3YmFEQT09>

Meeting ID: 860 1344 6343

Dial by location:

+1 929 205 6099 US (New York)



**NEW HAVEN PUBLIC SCHOOLS**  
Connecticut

**Citywide School Building & Stewardship Committee**  
**Regular Meeting Minutes**  
Thursday, February 10, 2022 via Zoom

**I. Call to Order:** The meeting called to order at 4:33 p.m. by Mr. Zinn.

**Attendance:** Mr. Giovanni Zinn, Chair, Mr. Matthew Wilcox Vice-Chair, Mr. Michael Gormany, Dr. Paul Whyte.

**Other:** Mr. Thomas Lamb, Mr. Joseph Barbarotta

**II. Minute Approval (01.13.2022)** On the motion by Mr. Gormany seconded by Mr. Wilcox to approve the January 13, 2022 Meeting Minutes by roll call vote: Mr. Wilcox, Yes; Mr. Gormany, Yes; Dr. Whyte, abstain due to absence; Mr. Zinn, Yes.

**III. Stewardship Report:** Mr. Lamb presents the Stewardship Report.

a. Video Surveillance & Access Control

Installed at the time of construction for the majority of the aging buildings within the district. Then the total across the districts 2,400 in various needs of repair or replacing. We are currently applying for Round 5 of the School Security Grant, in using it for repairs around the district. Both the Security and IT Departments have been isolating and finding issues, and possible dead zones with the current systems. See memo for Round 5 Grant breakdown of \$1,651,579.23 worth of repairs/replacements.

Keycard and Keys are issued and enforced by the Security Dept. There is a request form, which must be provided per the Key Policy. To ensure those who need access is reviewed prior to creation/purchase. In the stewardship report shows the work order request in reference to doors throughout the entire district. Some doors are old and need to be replaced and others due to vandalism, but due to the large number of doors in the district. They are prioritized by need, to avoid draining a large portion of capital funds.

b. Long Term Facilities Study

A status update will be held next week to discuss and review the draft of their findings to date before the final is received. To be able to review and implement their recommendations on how the ESSER money can best be spent toward Facilities.



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**IV.**  
**Stewardship**  
**Report:**  
**(continued)**

b. School Construction Program

We are wrapping up the project audits, some nearing completion, and several more that are on the way. Fifteen projects that are open with the State, the state dept. that was assisting us during this time has had hardship. But they are still willing to work and assist up while they deal with the loss of their directors.

c. Capital Improvement Grants

Alliance Grant monies utilized for the Sound School Filtration system upgrade and roof replacement at the Foote Building. The Facilities team is awaiting the replacement for a broken part.

As discussed in the last meeting thermal graphic imaging that is approved by the state to utilize, which would reduce the amount of materials needed for the project and hopefully increase lead-time. We will need to adjust the pricing to accommodate the thermal scan, ~\$1,600.00. Which will allow us to see how much of the roof is viable.

Bottle Fill Stations we have them on site we have started the install process. High schools are first, then k-8 alphabetical order. The staff are installing about 2 per day depending on the needs of the day.

Honeywell Tridium building management system upgrades install are underway. See list of schools that are upcoming for upgrades. CO2 sensors are also being installed currently and a list of schools who are also receiving upgrades on those devices as well.

d. School Infrastructure Project Planning

*Domestic Hot Water Tank Replacements*

Innovative Engineering Solutions (IES) has developed the specifications for Lincoln Bassett School and Bishop Woods School. Mauro Sheridan is in the design phase.

*Domestic Hot Water Booster Pumps*

Mauro Sheridan and John Daniels School have Booster pumps that no longer provide enough water pressure to the school. Awarded to vendor and pending board approval, through the boards finance and boe committees.



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### *Fire Alarm System Replacement and Upgrade*

Some of the systems in place are unsupported by the manufacturer since they are out of date and need immediate replacement. Hillhouse and Davis Street Schools are the ones that need system replacements first, as the current ones in place are failing or hard to find replacement parts for.

### *Heating Boiler System Replacement and Upgrade*

The district is looking at engineering firms to develop the specifications, on different systems that across the district that need replacing. As of now, the larger of the schools is being prioritized.

### *Swimming Pools*

Career and Conte school pool has been quoted and are pending a Purchase Order for the sand filter. But the dollar value is too high, so they will need to be re-bid and go thru the purchasing process to obtain final pricing.

Martinez pool IES did the bid specs and now it is being put out to bid for the dehumidification system repairs. Hoping to use ESSER money for the air quality standards for the pool areas.

e. Energy Management and Sustainability

The LED program bid is out and have all been received need to be reviewed prior to scheduling.

f. Indoor Air Quality Program

We have our four custodial engineers in place which have been outfitted with iPad to take photos of the systems they were working on changing filters are able to take before and after photos within the work order system.

Mr. Wilcox asks if there is a way to flag the work orders in the system as a safety issue. Mr. Lamb states that if it is a door or matters such as that are assigned to Security. In regard to work orders that take time is there an update that happens in the work order that is visible to the schools so they can know if a part is being ordered or vendor being sent out? Mr. Lamb states he will confirm with Mr. Barbarotta that there is an email notification as well.



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**Adjournment:**                    **On the Motion by Mr. Wilcox seconded by Mr. Gormany to adjourn at 5:24 p.m.**

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Respectfully Submitted,

*Salina Manning*

Salina Manning

Executive Administrative Assistant

DRAFT